

**Alcorn School District**  
**STUDENT DIRECTORY INFORMATION DENIAL FORM**

Student's Name \_\_\_\_\_ School \_\_\_\_\_  
Home Address \_\_\_\_\_ Home Phone \_\_\_\_\_

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Parental Rights Regarding Student Directory Information

The Family Educational Rights and Privacy Act (FERPA) gives parents certain rights with respect to their children's education records, including directory information. Directory information means information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to, the student's name, address, telephone listing, electronic mail address, photograph, date and place of birth, major field of study, dates of attendance, grade level, enrollment status, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, and the most recent educational agency or institution attended.

Unless the parent or guardian notifies the Alcorn School District otherwise within five days after notification by receipt of the *Student/Parent Handbook and School Calendar*, consent is implied for the Alcorn School District to release directory information.

Implied consent includes the release of student directory information, or for non-directory information such as student work, for use in the following ways:

1. On the Alcorn School District's web site  
The web site will use student's first name and/or first name and last initial only. Personal information such as home address, phone number, or names of family members will not be used. Any information that indicates the physical location of a student at a given time other than attendance at a particular school or participation in school activities will not be used.
  - Schoolwork may include, but is not limited to, art, written papers, class projects, and computer projects.
2. In material printed by the school or the Alcorn School District or printed by publishers outside the Alcorn School District
  - Printed material may include a child's full name
  - Printed material may include, but is not limited to, school directories, yearbooks, programs, brochures, newspaper articles, and print advertisements.
3. In videos produced and broadcast by the Alcorn School District or produced and broadcast by news organization and others who receive approval from the Alcorn School District

This Student Directory Information Denial Form is available from each school's office or from the Alcorn School District website at <http://www.alcorn.k12.ms.us>.

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**Parent/Guardian**

- I deny permission for directory information on my child to be published by the Alcorn School District or to be released to any other publisher outside the Alcorn School District.**

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_